

# Rubric for Oral Presentation

## Description of an Oral Presentation

An oral presentation allows the student to demonstrate content knowledge by presenting the findings of an inquiry to an audience. The audience may include students in the class and other classes, parents and relatives, and community members. Presenting allows the student to explain the methods that were used, to report the results of the inquiry, to present his/her analysis of the findings, and to state the importance of the findings to the audience. It requires the students to synthesize and organize data in a way that increases understanding.

A key element of the oral presentation is the opportunity it allows the speaker to respond to questions from the audience. This process helps the speaker and the audience clarify concepts and become aware of connections to other content.

## Rubric for an Oral Presentation

### 4 - Meets Expectations

- Shows evidence of organization and focus on the topic with an introduction, middle, and closing
- Demonstrates clear understanding of topic and speaks like an expert
- Demonstrates proper body language, eye contact, “energy”, and awareness of audience
- Uses proper enunciation, volume, inflection, and tones
- Uses rich vocabulary and usage
- Shows evidence of rehearsal and extensive preparation
- Utilizes visual aids or technology properly, when appropriate
- Shows evidence of numerical and/or non-numerical data analysis and higher-level thinking (analyzing, synthesizing, and evaluating)
- Defends position or presentation logically, as evidenced by responses to questions from the audience

### 3 - Meets Most Expectations

- Shows evidence of organization though introduction, middle, and closing are weak
- Demonstrates adequate understanding of topic and speaks with some confidence
- Demonstrates proper body language most of the time; maintains some eye contact, and awareness of audience
- Uses proper enunciation, volume, inflection, and tones most of the time
- Uses adequate vocabulary and usage
- Shows evidence of some rehearsal and preparation
- Utilizes some visual aids/technology
- Shows evidence of very simple numerical and/or non-numerical data analysis and, occasionally some higher-level thinking (analyzing, synthesizing, and evaluating)
- Defends position or presentation logically in most cases, as evidenced by responses to questions from the audience

### 2 - Meets Some Expectations

- Shows little evidence of organization; does not have any recognizable introduction, middle, or closing
- Demonstrates very little understanding of topic and speaks hesitatingly
- Uses poor body language; rarely uses eye contact; has little awareness of audience
- Uses poor enunciation, volume, inflection, and tones most of the time
- Uses limited vocabulary
- Shows very little evidence of rehearsal or preparation
- Utilizes very few visual aids or technology even though appropriate to do so
- Shows evidence of only simple numerical and/or non-numerical data analysis and no higher level-thinking (analyzing, synthesizing, and evaluating)

- Does not defend position or presentation logically, as evidenced by responses to questions from the audience

### **1 - Meets Few Expectations**

- Shows no evidence of organization: has no introduction, middle, or closing
- Demonstrates no understanding of topic and speaks with much uncertainty
- Uses very poor body language; uses no eye contact; does not appear to have any awareness of audience
- Uses poor enunciation, volume, inflection, and tones throughout the presentation
- Uses very limited vocabulary; uses some words inappropriately
- Shows no evidence of any rehearsal or preparation
- Does not utilize any visual aids or technology even though appropriate to do so
- Shows no evidence of any kind of numerical and/or non-numerical data analysis or higher-level thinking (analyzing, synthesizing, and evaluating)
- Does not defend position or presentation logically, as evidenced by responses to questions from the audience or has answers that are confusing or contradictory

### **0 - Meets No Expectations**

- Presents an oral presentation that is off-topic or offensive
- Is not attempted